

## **Operating Agreement Work Group**

November 13, 2020, Meeting Notes

Attending: Clara Bohrer, Diane Chen, Sophia Sotilleo, Miranda Bennett, Christine Dulaney, Andrew Pace, Peter Hepburn, Tammy Dillard Steels, Kara Malenfant, Kerry Ward, Lorelle Swader, Denise Moritz, Melissa Wailing, Kathi Kromer, Marsha Burgess, Keith Brown, and Maggie Farrell.

### **Agenda**

Introductions

Updates:

- Forward Together, Fiscal Analysis Committee  
Maggie provided an update from John Lehner, Chair and the WG determined that it would be beneficial for John to attend a future meeting (scheduled for 12/18).
- Proposed meeting with Executive Director Tracie Hall regarding Pivot Plan and Operating Agreement  
The WG determined that it would be beneficial for Tracie to attend a future meeting to discuss how the operating agreement factors into the Pivot Plan and her thoughts on the agreement (scheduled for 12/4 and 12/18).

Discussion on Small Group Work – attached handout

The WG discussed the small group outline, questions to consider, due dates, and how to think differently from the current model. The group also noted that it would be great if we had some examples from other organizations.

### **Next Steps/Summary**

- Schedule January – March meetings

The next meetings – 3:00 eastern

December 4 – 30 minutes with ED Hall regarding questions

December 18 – 30 minutes with ED Hall for responses and John Lehner, Chair, Forward Together Fiscal Analysis Committee.